Controlled Substance Destruction and Disposal Log

Every controlled substance that leaves stock without being dispensed, one line each, pointing to its paperwork.

PHARMACY NAME _____ DEA REGISTRATION NO. _____ YEAR _____

Date (mm/dd/yyyy)	Drug, strength and form	NDC	Sched.	Units	Reason	How it left (D/R/S)	Paperwork no.	Witnessed by (if destroyed on site)	On perpetual log (initials)

How it left: D = destroyed on site, recorded on DEA Form 41 with the two employees who witnessed the destruction. R = delivered to a reverse distributor. S = returned to the supplier or the manufacturer.

Paperwork no.: the Form 41, the DEA Form 222 or electronic order number for Schedule II, or the invoice. Stock that leaves without a dispense also needs its own entry on the drug's perpetual inventory log.

LOG KEPT BY (PRINT NAME) _____ SIGNATURE _____ PAGE ____ OF ____

Destruction on site (DEA): two employees of the pharmacy handle or observe the stock until it is rendered non-retrievable, and personally witness the destruction (21 CFR 1317.95(d)). It is recorded on DEA Form 41 with the name and signature of the two employees who witnessed the destruction (21 CFR 1304.21(e)). This log does not replace Form 41.

Other ways out (DEA): a pharmacy may also deliver controlled substances to a reverse distributor, or return them to the supplier or the manufacturer (21 CFR 1317.05(a)). Each distribution of a Schedule II substance needs a DEA Form 222 or a digitally signed electronic order, except those the rule lists (21 CFR 1305.03).

Records (DEA): every inventory and record is kept at least 2 years from its date, available for DEA inspection (21 CFR 1304.04(a)). Schedule II inventories and records are kept separate from all other records; Schedules III-V separately or readily retrievable (21 CFR 1304.04(h)). A perpetual inventory is not federally required (21 CFR 1304.21(a)).

Your state board of pharmacy may require more than these federal rules. General information, not legal or professional advice: confirm the current requirements with the DEA and your state board.

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